



नेशनल टेक्सटाइल कारपोरेशन लिमिटेड  
NATIONAL TEXTILE CORPORATION LIMITED  
(भारत सरकार का उपक्रम)  
( A Government of India Undertaking )



पश्चिम क्षेत्र कार्यालय: एनटीसी हाउस , 15 एन एम मार्ग, बेलाई इस्टेट, मुंबई 400001.  
WESTERN REGION OFFICE: NTC House, 15 N. M. Marg, Ballard Estate, Mumbai 400 001.  
दूरध्वनी / Tel. 022-22686600, फ़ैक्स / Fax- 022-22686631, Email : ntc1wr.mumbai@ntcltd.org

NTC(WRO)/MM/REPAIRING JOB/2026/

Date: 23.03.2026

**TENDER NOTICE**

**Due Date- 30.03.2026 up to 2.00PM**

Dear Sir,

**Sub: Repairing Job Work of damaged ceiling of the ground floor of NTC House, located above the best electricity meters.**

National Textile Corporation Limited (W.R.), Mumbai is inviting sealed offers from reputed parties for Repairing Job Work of damaged ceiling of NTC House meter room. Parties are requested to submit their offers on Labour with Material basis as per the details given in Bill of Quantity- Annexure- 'A'.

**Eligibility Criteria:**

1. Experience in at least one similar work in last 5 years (submit copy of work order)
2. The party should have GST No. (Enclosed Xerox copy GST Registration certificate).

**Earnest Money Deposit (EMD)**

The Bidder should submit an EMD of Rs. 5,000/- (Rupees Ten Thousand only) in form of Demand Draft drawn from any Nationalised Bank / Commercial Scheduled Bank (Except Co-Operative Bank), in favour of "**N.T.C. Ltd.- Unit-Western Region**" payable at Mumbai.

EMD of successful bidder will be converted into Security Deposit and will be return after completion of work successfully and shall not carry any interest.

EMD of unsuccessful bidder will be return after finalization contract and shall not carry any interest.

**Cost of Tender Form**

Interested contractors may obtain tender document from NTC (WR), Mumbai Office on payment (non-returnable) of Rs.500/- (Rs. Five Hundred only) by Demand Draft drawn on any Nationalised / Commercial Scheduled Bank (Except Co-Operative bank), in favour of "**N.T.C. Ltd.-Unit-Western Region**" payable at Mumbai from 23.03.2026 to 30.03.2026 (up to 1.00 pm).

The Bidders who down load the tender document from our website i.e. – [www.ntcltd.org/www.ntcltd.org](http://www.ntcltd.org/www.ntcltd.org) are required to pay the prescribed tender fee of Rs.500/- (Rs. Five Hundred only) by way of Demand Draft drawn on any Nationalised Bank/Commercial Scheduled Bank (Except Co-Operative Bank) in favour of "**N.T.C. Ltd.-Unit-Western Region**" payable at Mumbai at the time of submission of tender.

**SUBMISSION OF TENDER:**

1. The tenders with fill up quotation are to be submitted in prescribed format only. Conditional tender will be rejected out rightly.
2. Bidders are requested to initial and stamp at each page of tender documents and submit the same in a sealed envelope.

3. The sealed envelope should super-scribe the nature of work and Name Address & contact number of the bidder.
4. Demand Draft for EMD and Cost of tender document (If tender document has downloaded from NTC Website) should be put in separate envelope.
5. The seal Tender are to be deposited in the Tender Box kept in the office of NATIONAL TEXTILE CORPORATION LTD.,(WESTERN REGION), NTC HOUSE, 15, N.M. MARG, BALLARD ESTATE, MUMBAI – 400 001 on or before 30.03.2026 up to 2.00 PM.
6. NTC will not be responsible for non-receipt or delay for submission of tenders under any circumstances.

### **Opening of Tender**

Tenders will be opened at 3.30 PM on 30.03.2026 in the presence of bidders who remained present.

### **EMD & Tender Fee Concession/Exemption for MSEs Entrepreneurs**

**The bidder has to specify whether they are Micro or Small Enterprises and if so, whether they are owned by SC/ST Entrepreneurs. For granting the MSEs necessary concession / exemptions as per Govt., directives, please submit the copies of registration certificates issued by the Concerned Authorities.**

### **Period of Completion**

The contractor will take immediate effort to start the work after received confirm order and ensure that the entire job should be completed within 60 days.

### **Certification of Work**

The contractor has to carry out the job as per the instruction of engineer of corporate office after completion of job satisfactory submit the bill in duplicate along with attendance of your worker in gate for same job. Bill will not be accepted unless & until the above said documents are not along with the Bills. The bills duly certified by the Corporate Engineer.

### **Payment Terms:**

- I. No advance payment shall be made.
- II. 100% Payment will be released after completion of satisfactorily work and Bill certified by the Corporate Engineer.

### **Liquidated Damages for Delay**

0.05 % of contract price per week or part thereof subject to a maximum of 5% of the total contract value will be count after 60 days from the date of confirm order.

### **Terms & Conditions:**

1. Demand Draft for EMD and Cost of tender document should be drawn from Nationalised / Commercial Scheduled Bank. The tender will be Rejected out rightly if Demand Draft of CO-Operative Bank or incomplete name of the beneficiary.
2. The contractor has to carry out the job as per the instruction of Corporate Engineer.
3. The contractor will take all necessary precaution to prevent any damage to the property of the office. If any damage caused during the course of work will be repair the damage at your own cost on priority basis otherwise the repair cost will be recovered from your bill.
4. Debris & Salvage materials arising out of dismantling work shall be removed from the site and stacked in the proper place as directed by Engineer.

5. The Contractor will use your own tools & tackles including gas cutter, welding machine etc and work force.
6. The Contractor will be responsible to keep the materials i.e. the tools, tackles and machines etc., brought for the said work in your safe custody.
7. The Contractor will abide by the all the labour rules & regulations as applicable from time to time.
8. PF/ESIC will be deducted from your bill amount as per prevailing rules. If you have paid the ESIC & PF of your employees, please submit the supporting document with the bills.
9. Income Tax and other Taxes as applicable during the contract period shall be deducted from your bill as per the rule applicable from time to time .
10. The Contractor will be in responsible to provide necessary insurance cover to your workers as may be required under the law.
11. The Contractor will be fully responsible for any compensation either for accident, injury / death or damage caused during the operation to their employee/s.
12. NTC-WRO can terminate the contract at any point of time without assigning any reason thereof.
13. Tender will be finalized on totality basis.

### **Site Visit**

The prospective bidders are requested to visit the site on following address:-

NTC House, 15 N M Marg, Ballard Estate, Mumbai-400001 for collecting all detail about scope of work and other constraints before submission of tender. You may contact our Engineer on Mo. No. 9969014437.

### **Validity of Offer**

The offer given by the bidders for the entire work shall be valid for 90 days from the date of opening of the tender.

### **Resolution of Disputes**

The Terms & Condition of this tender document shall prevail in case of any dispute arising out of this contract and any dispute directly or indirectly connected with this contract will be referred to sole arbitration of the Chairman & Managing Director of National Textile Corporation Ltd. New Delhi or any other officer appointed by the Chairman-cum-Managing Director of the corporation for this purpose. The decision of the said arbitrator shall be final, conclusive and binding upon all concerned.

### **Jurisdiction**

All suits or proceedings relating to any dispute or claim arising out of or in course of performance in this contract shall be filed in appropriate court having jurisdiction in Mumbai. The NTC Ltd (WR) reserve the right to accept or reject any tender without assigning any reason thereof.

### **Signature and Seal of the party**

Thanking you,  
Yours Faithfully,  
**For N.T.C.(WR) Ltd.**

(S. U. Satpute)  
**Dy. Manager (Mats)**

## NATIONAL TEXTILE CORPORATION LTD. (WR), MUMBAI.

**BILL OF QUANTITY**

**Repairing Job Work of damaged ceiling of the ground floor of NTC House, located above the best electricity meters.**

| Sr. No. | Description of the Job.   | Quantity (Approx.) | Unit   | Rate / Unit | TOTAL VALUE |
|---------|---|--------------------|--------|-------------|-------------|
|         | <b>CIVIL WORK</b>   |                    |        |             |             |
| 1       | Breaking damaged wall plaster inside and outside. Providing inside and outside plaster 20mm thick in two coats in cement mortar 1:4 without neeru finish to brick surfaces including scaffolding as directed. | 113                | Sq Ft. |             |             |
|         | <b>Total (A+B+C)</b>  |                    |        |             |             |
|         | <b>SGST @ 9 %</b>   |                    |        |             |             |
|         | <b>CGST @ 9 %</b>   |                    |        |             |             |
|         | <b>Grand Total</b>  |                    |        |             |             |

**NOTE:**

**Before quoting, party should visit the site for inspection.**

**Sign & Seal of bidder**